

Free Online Courses for Employees and Their Families



It's time to unlock your potential, develop new skills, and build upon your valuable work and life experiences.

Have you been thinking about going back to school to finish what you've started or to earn an advanced degree, but are not sure if online learning is right for you?

Explore no-cost, online, self-paced courses through Open College at Kaplan University.

Now you can learn on a timeline that's entirely up to you. Open College offers these and many other courses:

- Professional Presence
- Introduction to Management
- Developing a Personal Financial Plan
- Customer Service
- Documenting Your Experiences for College Credit

If you feel you have mastered the course, consider taking a course assessment to earn college credit.*

Learn more. For details and a full list of courses, visit opencollege.kaplan.com.

Documenting your experiences for college credit is an excellent way to earn undergraduate credit for learning acquired outside of the traditional classroom, such as workforce or military training. This course will help you discover your learning from prior experiences and document those experiences in a portfolio that can be reviewed for college credit.†

For comprehensive consumer information, visit www.kaplanuniversity.edu/student-consumer-information.aspx.

* Course assessments are currently available for Professional Presence, Introduction to Management, Customer Service, and Developing a Personal Financial Plan. There is a fee associated with each course assessment. Visit opencollege.kaplan.com for details.

† There is a fee associated with portfolio evaluation. To be eligible for a no-cost portfolio evaluation, you must submit your portfolio within 10 weeks from course registration date. Portfolios submitted beyond 10 weeks from the course registration date will be evaluated for a fee of \$100.00. Registrants who subsequently enroll in Kaplan University but do not submit a portfolio until after completing their first term at the University will be required to pay a \$1,500.00 fee for their portfolio evaluation; this fee is not covered by financial aid. Contact your Assessment Specialist for the discount code when you are ready to submit your portfolio for evaluation.

In addition to the free courses through Open College, Rockham 5G salaried employees, plus shift leaders, employed more than 6 months are eligible for a 15% tuition grant on Kaplan University degree and certificate programs. Visit Rockham5G.kaplan.edu or call **866.583.6765** to learn more.

